

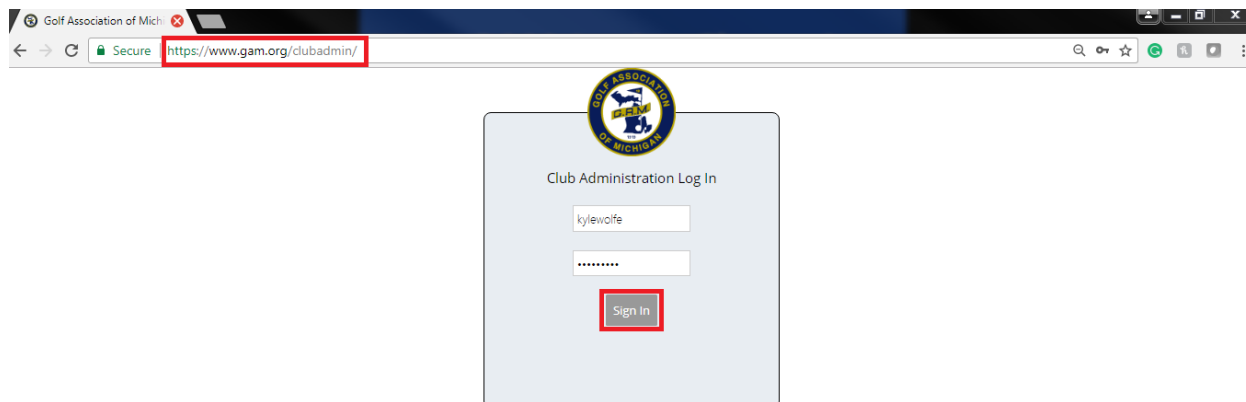


# How-to Edit/Delete a Score

This guide will give you step-by-step instructions on how to edit or delete a score in the USGA's GHIN Handicap System™.

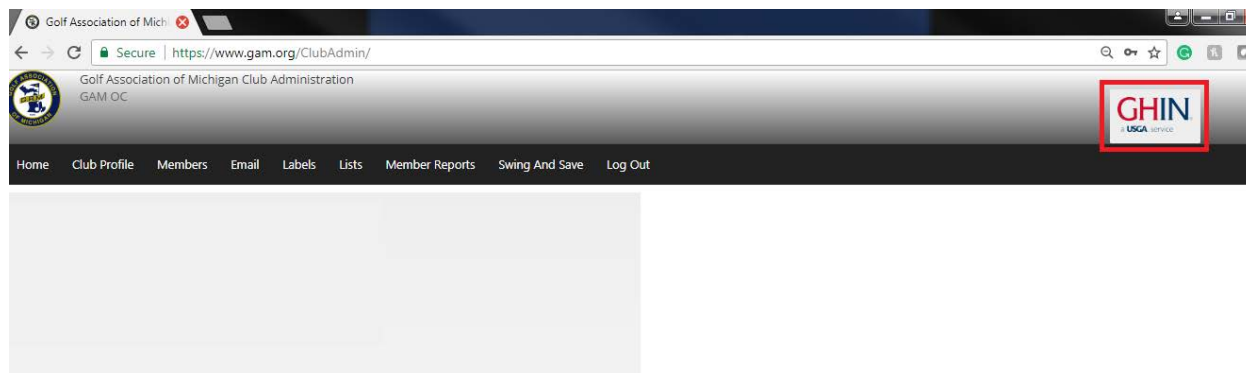
## Edit/Delete an 18-Hole Score

1. Open an internet browser and go to [www.gam.org/clubadmin](https://www.gam.org/clubadmin)
2. Enter your Username and Password in the appropriate boxes\*
3. Select "Sign In"



\*If you do not know your Username and Password please contact the GAM at [handicap@gam.org](mailto:handicap@gam.org). We can also add additional Club Administrators for your club if desired.

4. Click on the "GHIN" Logo in the top right corner of the page.





# How-to Edit/Delete a Score

- Select "Roster" to access your Club Roster. Additionally, you are able to get to the Club Roster by clicking the "My Golfers" tab in the horizontal menu bar and selecting "Club Roster."

Gam Oc User: 15-1156 [Logout](#)

## GHIN HANDICAP PROGRAM Online

Home [My Golfers](#) [All Golfers](#) [Scores](#) [Clubs Settings](#) [Reports](#) [FAQs](#) [Quick Start Guide](#) [Other Links](#)

Authorized Services						
Number	Club Name	Service Name	Holes	Role		
15-1156-01	GAM OC	GOLFER	18	Editor	Roster	Maintenance

- The following page will display. Next you will search for the golfer whose score is being edited.

Gam Oc User: 15-1156 [Logout](#)

## GHIN HANDICAP PROGRAM Online

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### Club Roster

**Golfer Lookup**

Search by name must include Last Name and one of Association, GHIN #, First Name or State. Use % as a wildcard in First/Last Name or Email.

GHIN Number:  Service: 1 - GOLFER Status: Active Member Type:

Last Name:  First Name:  State: <All> H.I. Range:  to

Email:  eGolfer: Ignore eGolfer Status

**Search Results**

Active Golfers Returned: 71 Inactive Golfers Returned: 0 Total Golfers Returned: 71

Club No.	GHIN No.	Name	H.I.	Status Date	Address	City	State	Active
15-1156-01	247	BASSO, DAN	13.7	12/11/2017		OWOSSO	MI	Yes
15-1156-01	247	BEACHUM, ALEX	NH	12/11/2017		ROYAL OAK	MI	Yes
15-1156-01	247	BERRY, JACK	25.8	12/11/2017		NORTHVILLE	MI	Yes
15-1156-01	024	BERTERMANN, TODD	5.9	12/11/2017		MILFORD	OH	Yes
15-1156-01	247	BOWMAN, KEITH	25.9	12/11/2017		CLARKSTON	MI	Yes
15-1156-01	247	COLEMAN, ANDREW	6.7	12/11/2017				Yes
15-1156-01	247	CONFILITI, JERRY	21.2	12/11/2017		RICHMOND	MI	Yes
15-1156-01	247	COURTNEY, STEVE	10.2	12/11/2017		LIVONIA	MI	Yes
15-1156-01	247	CRUM, DR. JIM	9.2	12/11/2017				Yes
15-1156-01	247	DARCA, STEPHEN	NH	12/11/2017		MADISON HEIGHTS	MI	Yes
15-1156-01	247	DAVIS, CHRISTIAN	19.1	12/11/2017		WARREN	MI	Yes



## How-to Edit/Delete a Score

7. There are 3 ways to search for golfers.
  - a. Search by name
    - i. It is important to understand how to use the % symbol when searching. If you do not know the exact name of the golfer, you will need to insert the % to alert the system to search for names starting or including the letters you typed in. For example, if you know the name starts with "K" you will enter **K%** and select "search." If you the name includes certain letters you will put a % at the beginning and at the end - **%Wo%**
  - b. Search by GHIN #
  - c. Go through the entire list of members. You can edit the number of players that show per page at the bottom of the roster page.
8. To select the golfer, click on his/her name (see arrow below).

### Golfer Lookup

Golfer Lookup

Search by name must include Last Name and one of Association, GHIN #, First Name or State. Use % as a wildcard in First/Last Name or Email.

GHIN Number:  Service:  Status:  Member Type:


Last Name:  First Name:  State:  H.I. Range:  to

Email:  eGolfer:

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### Search Results

Active Golfers Returned:  Inactive Golfers Returned:  Total Golfers Returned:

Club No.	GHIN No.	Name	H.I.	Status Date	Address	City	State	Active
<a href="#">15-1156-01</a>	2477915	<a href="#">WOLFE, KYLE</a> 	3.5	12/11/2017	24116 RESEARCH DRIVE	FARMINGTON HILLS	MI	Yes

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# How-to Edit/Delete a Score

9. Select "Score Maintenance" to view the golfer's score history.

**Golfer Maintenance**

[Score Maintenance](#) [Additional Addresses](#)

---

**General Information**

GHIN Number:  # Active:  # Inactive:  Local Number:  Type:    
Working Club:  Status:  Status Date:

---

**Creation Dates**

GHIN Number:  Association:  Club:  Service:

---

Golfer Information						Handicap Index Information					
Name/Address	eRevision	IGN	Optional Fields	Player Settings	Inactivate Dates	Information	History				
Name:	Prefix	First	Middle	Last	Suffix		H.I.	Total Diff.	Effective Date		
		KYLE		WOLFE		Current:	3.5	37.0	01/15/2018		
Address:	24116 RESEARCH DRIVE					Previous:	4.6	48.2	01/01/2018		
City:	FARMINGTON HILLS		State:	Michigan	Zip:	483350000	Low:	3.5	37.0	01/15/2018	
Email:	KWOLFE@GAM.ORG					Trend:	4.8L	50.2			
eGolfer:	<None>					Rounds:	8	T Scores:	3	Avg. Diff:	6.8
Birthdate:	12/22/1986		Gender:		Male	<a href="#">Show Revision Scores</a>					



## How-to Edit/Delete a Score

10. The page below will display. Find the score you are looking to edit or delete and select the appropriate button (“Edit” or “Delete”)

**\*\*To Edit a 9-Hole Score skip the next section (PG #) of the guide.\*\***

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
A	01/23/2018	83	72.8/136		8.5	PINECREST GOLF CLUB	01/23/18 08:21:24 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/09/2018	88	71.3/129		14.6	THE COUNTRY CLUB OF WINTER HAV	01/23/18 08:34:51 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/06/2018	81	74.7/139	*	5.1	PINECREST GOLF CLUB	01/07/18 09:36:55 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/05/2018	85	72.8/144		9.6	TROON NORTH GOLF COURSE PINNAC	01/06/18 09:35:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	76	68.1/119		7.5	ANN ARBOR GOLF & OUTING / La C	01/07/18 09:49:02 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	85	73.8/138		9.2	LA COSTA RESORT & SPA CHAMPION	01/07/18 09:42:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/02/2018	88	76.5/150		8.7	COLLETON RIVER CLUB DYE COURSE	01/06/18 09:56:41 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
T	01/01/2018	81	73.7/137	*	6.0	BISHOPS GATE GOLF ACADEMY BISH	01/06/18 09:43:10 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/27/2017	85	73.7/136		9.4	RESEARCH LINKS SILVER AND GOLD	01/08/18 10:26:59 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/26/2017	75	73.2/135	*	1.5	COLLETON RIVER CLUB NICKLAUS C	01/06/18 09:47:04 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/19/2017	79	73.0/135	*	5.0	LA COSTA RESORT & SPA CHAMPION	01/07/18 11:19:42 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/12/2017	86	72.8/136		11.0	PINECREST GOLF CLUB	01/07/18 11:17:49 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	11/08/2017	79	70.2/132		7.5	SAGUARO PURPLE TEE @ WE-KO-PA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	10/24/2017	83	74.3/142	*	6.9	ROSS MEMORIAL FRONT 9 BROWN TE	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/20/2017	76	74.8/142	*	1.0	MEADOWBROOK RED TEE @ MEADOWBR	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/13/2017	88	76.0/139		9.8	BLACK TEE @ TRAVIS POINTE CC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/24/2017	82	74.3/138	*	6.3	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/23/2017	78	72.1/133	*	5.0	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/21/2017	79	70.4/126		7.7	PINES/WOODS WHITE TEE @ CC OF	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/03/2017	80	73.1/133		5.9	BLUE TEE @ FLINT ELKS GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	08/27/2017	87	74.0/137		10.7	BLUE TEE FRONT 9 @ WASHTENAW &	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/26/2017	80	68.8/131		9.7	BLACK TEE @ HARBOR POINT GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/20/2017	91	74.4/149		12.6	GOLD TEE @ THOROUGHbred GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	07/04/2017	72	71.4/128		0.5	BLUE TEE @ GOWANIE GOLF CLUB	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	04/14/2017	83	72.3/128		9.4	BLACK TEE @ LAKE FOREST GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>

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**9 Hole Score**

Score:     Date Played:     Type:     Date Updated:

Tee:     CR/Slope:



## How-to Edit/Delete a Score

11. If you select “Edit” the following screen will show up and give you the option to edit the following score information.
  1. Total Score
  2. Date Round was played
  3. Score Type (Away, Home, Tournament)
  4. Tee (Click “Select Tee”)\*\*
12. When finished with the edit, select “Save.”

**Edit Score**

1 Score:  2 Date Played:  3 Type:  Holes:

Tee:  CR/Slope:

\*\*When searching for the Club Name, it is important to understand how to use % symbol. If you do not know the exact name of the course, you will need to insert the % to alert the system to search for names starting or including the letters you typed in. For example, if you know the course starts with “Meadowbrook” you will enter **Meadowbrook%** and select “search.” If you the name includes certain letters you will put a % at the beginning and at the end - **%Springs%**

**Select Course**

**Course Filter**

Use the filter below to search for courses by name, club number and state. Use % as a wildcard in name fields.

Club Name:  City:  State:

**Results**

	Course	Tee	Gender	Side	CR/Slope	State
<a href="#">Select</a>	Pinecrest Golf Club	Black	Male	18	74.7/139	SC
<a href="#">Select</a>	Pinecrest Golf Club	Blue	Male	18	72.8/136	SC
<a href="#">Select</a>	Pinecrest Golf Club	White	Male	18	70.0/127	SC
<a href="#">Select</a>	Pinecrest Golf Club	Gold	Male	18	67.4/120	SC
<a href="#">Select</a>	Pinecrest Golf Club	Red	Male	18	65.4/116	SC



# How-to Edit/Delete a Score

## Edit/Delete a 9-Hole Score

1. If you are not currently on the “Score Maintenance” page (screenshot below) with the golfer’s score history, please follow steps 1-9 above.
2. Any loose 9-Hole score that has not been combined will be stored at the bottom of the screen (large red box in screenshot).
3. To **Edit** the score, fix any of the following score information that needs to be corrected.
  1. Total Score
  2. Date Round was played
  3. Score Type (**A**way, **H**ome, **T**ournament)
  4. Tee (Click “Select Tee”)\*\*
4. When finished with the edit, select “Save 9-Hole Score.”

\*\*When searching for the Club Name, it is important to understand how to use % symbol. If you do not know the exact name of the course, you will need to insert the % to alert the system to search for names starting or including the letters you typed in. For example, if you know the course starts with “Meadowbrook” you will enter **Meadowbrook%** and select “search.” If you the name includes certain letters you will put a % at the beginning and at the end - **%Springs%**

5. To Delete the score, select “Remove 9-Hole Score.”

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated	Edit	Delete
A	01/23/2018	83	72.8/136		8.5	PINECREST GOLF CLUB	01/23/18 08:21:24 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/09/2018	88	71.3/129		14.6	THE COUNTRY CLUB OF WINTER HAV	01/23/18 08:34:51 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/06/2018	81	74.7/139	**	5.1	PINECREST GOLF CLUB	01/07/18 09:36:55 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/05/2018	85	72.8/144		9.6	TROON NORTH GOLF COURSE PINNAC	01/06/18 09:35:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	76	68.1/119		7.5	ANN ARBOR GOLF & OUTING / La C	01/07/18 09:49:02 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	85	73.8/138		9.2	LA COSTA RESORT & SPA CHAMPION	01/07/18 09:42:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/02/2018	88	76.5/150		8.7	COLLETON RIVER CLUB DYE COURSE	01/06/18 09:56:41 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
T	01/01/2018	81	73.7/137	**	6.0	BISHOPS GATE GOLF ACADEMY BISH	01/06/18 09:43:10 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/27/2017	85	73.7/136		9.4	RESEARCH LINKS SILVER AND GOLD	01/08/18 10:26:59 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/26/2017	75	73.2/135	**	1.5	COLLETON RIVER CLUB NICKLAUS C	01/06/18 09:47:04 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/19/2017	79	73.0/135	**	5.0	LA COSTA RESORT & SPA CHAMPION	01/07/18 11:19:42 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/12/2017	86	72.8/136		11.0	PINECREST GOLF CLUB	01/07/18 11:17:49 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	11/08/2017	79	70.2/132		7.5	SAGUARO PURPLE TEE @ WE-KO-PA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	10/24/2017	83	74.3/142	**	6.9	ROSS MEMORIAL FRONT 9 BROWN TE	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/20/2017	76	74.8/142	**	1.0	MEADOWBROOK RED TEE @ MEADOWBR	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/13/2017	88	76.0/139		9.8	BLACK TEE @ TRAVIS POINTE CC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/24/2017	82	74.3/138	**	6.3	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/23/2017	78	72.1/133	**	5.0	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/21/2017	79	70.4/126		7.7	PINES/WOODS WHITE TEE @ CC OF	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/03/2017	80	73.1/133		5.9	BLUE TEE @ FLINT ELKS GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	08/27/2017	87	74.0/137		10.7	BLUE TEE FRONT 9 @ WASHTENAW &	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/26/2017	80	68.8/131		9.7	BLACK TEE @ HARBOR POINT GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/20/2017	91	74.4/149		12.6	GOLD TEE @ THOROUGHbred GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	07/04/2017	72	71.4/128		0.5	BLUE TEE @ GOWANIE GOLF CLUB	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	04/14/2017	83	72.3/128		9.4	BLACK TEE @ LAKE FOREST GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>

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**9 Hole Score**

Score:     Date Played:     Type:     Date Updated:

Tee:     CR/Slope:



## How-to Edit/Delete a Score

- If the 9-Hole Score you are wishing to edit or delete is combined with another 9-Hole Score (labeled as score-type C in the first column), you **must** delete the score and re-post the 2 9-Hole Scores or single 9-Hole Score. Please gather all the necessary information (Score, Date, Score-Type, Tee Played, etc.) before deleting.
- To add the score, select “Add Score”

Type	Date	Score	CR/Slope	Used	Diff.	Course	Date Updated		
A	01/23/2018	83	72.8/136		8.5	PINECREST GOLF CLUB	01/23/18 09:10:07 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/09/2018	88	71.3/129		14.6	THE COUNTRY CLUB OF WINTER HAV	01/23/18 08:34:52 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/06/2018	81	74.7/139	*	5.1	PINECREST GOLF CLUB	01/07/18 09:36:55 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/05/2018	85	72.8/144		9.6	TROON NORTH GOLF COURSE PINNAC	01/06/18 09:35:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	76	68.1/119		7.5	ANN ARBOR GOLF & OUTING / La C	01/07/18 09:49:02 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	01/03/2018	85	73.8/138		9.2	LA COSTA RESORT & SPA CHAMPION	01/07/18 09:42:16 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	01/02/2018	88	76.5/150		8.7	COLLETON RIVER CLUB DYE COURSE	01/06/18 09:56:41 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
T	01/01/2018	81	73.7/137	*	6.0	BISHOPS GATE GOLF ACADEMY BISH	01/06/18 09:43:10 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/27/2017	85	73.7/136		9.4	RESEARCH LINKS SILVER AND GOLD	01/08/18 10:26:59 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/26/2017	75	73.2/135	*	1.5	COLLETON RIVER CLUB NICKLAUS C	01/06/18 09:47:04 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/19/2017	79	73.0/135	*	5.0	LA COSTA RESORT & SPA CHAMPION	01/07/18 11:19:42 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	12/12/2017	86	72.8/136		11.0	PINECREST GOLF CLUB	01/07/18 11:17:49 AM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	11/08/2017	79	70.2/132		7.5	SAGUARO PURPLE TEE @ WE-KO-PA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	10/24/2017	83	74.3/142	*	6.9	ROSS MEMORIAL FRONT 9 BROWN TE	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/20/2017	76	74.8/142	*	1.0	MEADOWBROOK RED TEE @ MEADOWBR	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	10/13/2017	88	76.0/139		9.8	BLACK TEE @ TRAVIS POINTE CC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/24/2017	82	74.3/138	*	6.3	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/23/2017	78	72.1/133	*	5.0	AWAY - VIRGINIA	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/21/2017	79	70.4/126		7.7	PINES/WOODS WHITE TEE @ CC OF	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	09/03/2017	80	73.1/133		5.9	BLUE TEE @ FLINT ELKS GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
C	08/27/2017	87	74.0/137		10.7	BLUE TEE FRONT 9 @ WASHTENAW &	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/26/2017	80	68.8/131		9.7	BLACK TEE @ HARBOR POINT GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	08/20/2017	91	74.4/149		12.6	GOLD TEE @ THOROUGHbred GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	07/04/2017	72	71.4/128		0.5	BLUE TEE @ GOWANIE GOLF CLUB	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>
A	04/14/2017	83	72.3/128		9.4	BLACK TEE @ LAKE FOREST GC	12/14/17 07:41:40 PM	<a href="#">Edit</a>	<a href="#">Delete</a>

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**9 Hole Score**

Score:     Date Played:     Type:     Date Updated:

Tee:     CR/Slope:        

- Enter all score information in the appropriate boxes.
- Select “Save”

**Edit Score**

Score:     Date Played:     Type:     Holes:

Tee:     CR/Slope:        

Click [HERE](#) to view a How-to Video about Editing/Deleting Scores.

If you have any questions, please contact us via email at [feedback@emailgam.org](mailto:feedback@emailgam.org) or via phone at 248-478-9242 ext. 0